

Department: Finance
Key Business: Corporate Finances
Service Area: Administration

Service Provided	Unit of Measure	HST Y/N	2023 Base Fee	2024 Base Fee	2025 Proposed Base Fee	HST \$	2025 Fee (tax included)	Effective Date MMM-YY	Last Increase	2025 over 2024 \$ Change	2025 over 2024 % Change
Administration Charge for NSF cheque	each	N	\$45.00	\$45.00	\$45.00	N/A	\$45.00	Jan-22	2015	\$0.00	0.00%
Monthly Interest Charge on Overdue Accounts (15 per cent annually)	each	N	1.25%	1.25%	1.25%	N/A	1.25%	Jan-20	N/A	\$0.00	0.00%
Chargeback Administration Fee	each	N	\$25.00	\$25.00	\$25.00	N/A	\$25.00	Jan-18	2018	\$0.00	0.00%
Photocopy	each	Y	\$0.44	\$0.44	\$0.44	\$0.06	\$0.50	Feb-19	2019	\$0.00	0.00%
Wire Transfer Fee	each	N	\$25.00	\$25.00	\$25.00	N/A	\$25.00	Jul-22	2022	\$0.00	0.00%
Assistance with assessment roll book	per hour	Y	N/A	N/A	\$50.00	\$6.50	\$56.50	Jan-25	N/A	NEW	NEW

Department: Finance
Key Business: Revenue & Taxation
Service Area: Property Tax

Service Provided	Unit of Measure	HST Y/N	2023 Base Fee	2024 Base Fee	2025 Proposed Base Fee	HST \$	2025 Fee (tax included)	Effective Date MMM-YY	Last Increase	2025 over 2024 \$ Change	2025 over 2024 % Change
Certified Tax Statements	per statement	N	\$68.00	\$70.00	\$70.00	N/A	\$70.00	Jan-24	2022	\$0.00	0.00%
New Ownership Administration Fee	per transfer	N	\$50.00	\$50.00	\$50.00	N/A	\$50.00	Jan-22	2018	\$0.00	0.00%
Manually Prepared Detailed Tax Statement / Receipt	per statement	N	\$30.00	\$30.00	\$30.00	N/A	\$30.00	Jan-22	2016	\$0.00	0.00%
Statement of Account, Duplicate or Bill Reprint (hardcopy, non public portal)	per statement/bill	N	\$25.00	\$25.00	\$25.00	N/A	\$25.00	Jan-22	2016	\$0.00	0.00%
Mortgage Company Tax Information Request	per property	N	\$5.00	\$5.00	\$5.00	N/A	\$5.00	Jan-14	2012	\$0.00	0.00%
Arrears Notice	per notice	N	\$5.00	\$5.00	\$6.00	N/A	\$6.00	Jan-25	2017	\$1.00	20.00%
Older Adult Tax Deferral Program (OATDP) Application Fee	per application	N	\$50.00	\$50.00	\$50.00	N/A	\$50.00	Jul-16	2016	\$0.00	0.00%
Property Title Search for Tax Registration	per property	N	\$325.00	\$325.00	\$325.00	N/A	\$325.00	Mar-23	2022	\$0.00	0.00%
Tax Sale Proceeding Administrative Fee	per property	N	\$1,600.00	\$1,600.00	\$1,600.00	N/A	\$1,600.00	Mar-23	2022	\$0.00	0.00%

Department: Finance
Key Business: Revenue & Taxation
Service Area: Property Tax

Service Provided	Unit of Measure	HST Y/N	2023 Base Fee	2024 Base Fee	2025 Proposed Base Fee	HST \$	2025 Fee (tax included)	Effective Date MMM-YY	Last Increase	2025 over 2024 \$ Change	2025 over 2024 % Change
Tax Sale by Public Tender	per property	N	\$4,500.00	\$4,500.00	\$4,500.00	N/A	\$4,500.00	Jan-22	2018	\$0.00	0.00%
Request for Transfer of Payment(s)	per transaction	N	\$20.00	\$20.00	\$20.00	N/A	\$20.00	Jan-18	2018	\$0.00	0.00%
Request for Overpayment Refund	per transaction	N	\$30.00	\$30.00	\$30.00	N/A	\$30.00	Jan-22	2019	\$0.00	0.00%
Tax Appeal Application under section 357 of the Act (except 357(1)(d))	per application	N	\$25.00	\$25.00	\$30.00	N/A	\$30.00	Jan-25	2019	\$5.00	20.00%
Retrieval of Cheque Scan	per cheque	N	\$10.00	\$10.00	\$10.00	N/A	\$10.00	Feb-19	2019	\$0.00	0.00%
Charges Added to Tax Roll	per transaction	N	\$80.00	\$80.00	\$80.00	N/A	\$80.00	Jan-17	2017	\$0.00	0.00%
Charges Added to Tax Roll (second and subsequent order)	per transaction	N	\$150.00	\$150.00	\$150.00	N/A	\$150.00	Jan-20	2020	\$0.00	0.00%
Order Fee Added to Tax Roll	per transaction	N	\$40.00	\$40.00	\$40.00	N/A	\$40.00	Jan-22	2022	\$0.00	0.00%

Department: Finance
Key Business: Development Financing & Investments
Service Area: Development Financing & Investments

Service Provided	Unit of Measure	HST Y/N	2023 Base Fee	2024 Base Fee	2025 Proposed Base Fee	HST \$	2025 Fee (tax included)	Effective Date MMM-YY	Last Increase	2025 over 2024 \$ Change	2025 over 2024 % Change
Agreement Compliance Letter	per property, up to 3 agreements	N	\$98.00	\$215.00	\$222.00	N/A	\$222.00	Jan-25	2024	\$7.00	3.26%