

Department: Transportation & Engineering
Key Business: Administration and Design & Construction
Service Area: Compliance Letters & Sales of Reports

Service Provided	Unit of Measure	HST Y/N	2022 Base Fee	2023 Base Fee	2024 Proposed Base Fee	HST \$	2024 Fee (tax included)	Effective Date MMM-YY	Last Increase	2024 over 2023 \$ Change	2024 over 2023 % Change
Agreement Compliance Letter	per property	N	\$94.00	\$98.00	\$215.00	N/A	\$215.00	Jan-24	2023	\$117.00	119.4%
Sale of Reports	per document	Y	\$31.00	\$32.00	\$32.00	\$4.16	\$36.16	Mar-23	2022	\$0.00	0.0%

Department: Transportation & Engineering
Key Business: Surveys, Drafting & Road Corridor
Service Area: Surveys & Drafting - Sales of Reports

Service Provided	Unit of Measure	HST Y/N	2022 Base Fee	2023 Base Fee	2024 Proposed Base Fee	HST \$	2024 Fee (tax included)	Effective Date MMM-YY	Last Increase	2024 over 2023 \$ Change	2024 over 2023 % Change
Reports & Drawings, Hard Copy or Electronic	per page	Y	\$16.00	\$17.00	\$17.00	\$2.21	\$19.21	Mar-23	2022	\$0.00	0.0%
White Print from Microfiche Card	per page	Y	\$24.00	\$25.00	\$25.00	\$3.25	\$28.25	Mar-23	2022	\$0.00	0.0%

Department: Transportation & Engineering
Key Business: Traffic Engineering
Service Area: Sale of Reports

Service Provided	Unit of Measure	HST Y/N	2022 Base Fee	2023 Base Fee	2024 Proposed Base Fee	HST \$	2024 Fee (tax included)	Effective Date MMM-YY	Last Increase	2024 over 2023 \$ Change	2024 over 2023 % Change
Sale of Reports & Publish.	per application	Y	\$16.00	\$17.00	\$17.00	\$2.21	\$19.21	Mar-23	2022	\$0.00	0.0%

Department: Transportation & Engineering
Key Business: Right of Way Management
Service Area: Right of Way Management

Service Provided	Fee Type	Unit of Measure	HST Y/N	2022 Base Fee	2023 Base Fee	2024 Proposed Base Fee	HST \$	2024 Fee (tax included)	Effective Date MMM YY	Last Increase	2024 over 2023 \$ Change	2024 over 2023 % Change
Full Cost Recovery												
Minor/Local Road Closure/Street Parties	Deposit	Per event	N	\$130.00	\$136.00	\$142.00	N/A	\$142.00	Jan-24	2023	\$6.00	4.4%
	Permit Fee	Per event	N	\$71.00	\$74.00	\$184.00	N/A	\$184.00	Jan-24	2023	\$110.00	148.6%
	Service Fee - barrier drop off and pick up	Per event	Y	\$189.00	\$198.00	\$207.00	\$26.91	\$233.91	Jan-24	2023	\$9.00	4.5%
	Permit Fee if Traffic Control Provided	Per event	N	\$339.00	\$355.00	\$371.00	N/A	\$371.00	Jan-24	2023	\$16.00	4.5%
Major Road Closures or Major Event	BIA or Charity Event	Per event	N	\$670.00	\$701.00	\$1,030.00	N/A	\$1,030.00	Jan-24	2023	\$329.00	46.9%
	Profitable events	Per event	N	\$1,551.00	\$1,622.00	\$1,671.00	N/A	\$1,671.00	Jan-24	2023	\$49.00	3.0%
		Plus a per km rate of road occupation	N	\$199.00	\$208.00	\$217.00	N/A	\$217.00	Jan-24	2023	\$9.00	4.3%
	Filming Activity	Per event	N	\$238.00	\$249.00	\$285.00	N/A	\$285.00	Jan-24	2023	\$36.00	14.5%
	Filming Activity	Per day	N	\$448.00	\$469.00	\$483.00	N/A	\$483.00	Jan-24	2023	\$14.00	3.0%
Newspaper Boxes	Commerical areas	Per year	N	\$222.00	\$232.00	\$239.00	N/A	\$239.00	Jan-24	2023	\$7.00	3.0%
	All other areas	Per year	N	\$70.00	\$73.00	\$75.00	N/A	\$75.00	Jan-24	2023	\$2.00	2.7%
	Newspaper Box Retrieval Fee	Per box	Y	\$199.00	\$208.00	\$217.00	\$28.21	\$245.21	Jan-24	2023	\$9.00	4.3%
Banner Permits - street and pole banners)	Permit Fee	Per application	N	\$144.00	\$151.00	\$156.00	N/A	\$156.00	Jan-24	2023	\$5.00	3.3%
	Service Fee - banner set up and removal	Per banner - done by Traffic	Y	\$627.00	\$656.00	\$686.00	\$89.18	\$775.18	Jan-24	2023	\$30.00	4.6%
	Service Fee - streelight banner set up and removal	Per banner	Y	\$144.00	\$151.00	\$156.00	\$20.28	\$176.28	Jan-24	2023	\$5.00	3.3%
Temp. Commerical Sign on Town Property (includes A-Frame signs)	Sandwich Board	per board annual	N	\$69.00	\$72.00	\$118.00	N/A	\$118.00	Jan-24	2023	\$46.00	63.9%
Oversize / Long Loads	Per Application		N	\$392.00	\$410.00	\$422.00	N/A	\$422.00	Jan-24	2023	\$12.00	2.9%
	Annual		N	\$536.00	\$561.00	\$586.00	N/A	\$586.00	Jan-24	2023	\$25.00	4.5%
Encroachment/Licence/Release Agreements	Per Permit Application	Per Location	N	\$1,720.00	\$1,800.00	\$1,868.00	N/A	\$1,868.00	Jan-24	2023	\$68.00	3.8%
	Agreement Preparation	Per Location	N	\$669.00	\$700.00	\$732.00	N/A	\$732.00	Jan-24	2023	\$32.00	4.6%

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License Agreements	Per Permit Application	Per Location	N	\$1,720.00	\$1,799.00	\$1,868.00	N/A	\$1,868.00	Jan-24	2023	\$69.00	3.8%
	Agreement Preparation	Per Location	N	\$669.00	\$700.00	\$732.00	N/A	\$732.00	Jan-24	2023	\$32.00	4.6%
Merchanise Display	Permit fee	per application	N	\$133.00	\$139.00	\$143.00	N/A	\$143.00	Jan-24	2023	\$4.00	2.9%
		square metre /month	Y	\$18.00	\$19.00	\$20.00	\$2.60	\$22.60	Jan-24	2023	\$1.00	5.3%
		tables & chairs/month	Y	\$46.00	\$48.00	\$50.00	\$6.50	\$56.50	Jan-24	2023	\$2.00	4.2%
		annual sandwich board	N	\$69.00	\$72.00	\$75.00	N/A	\$75.00	Jan-24	2023	\$3.00	4.2%
Road Closure - Construction Related	Permit fee	Per project	N	\$985.00	\$1,030.00	\$1,061.00	N/A	\$1,061.00	Jan-24	2023	\$31.00	3.0%
Road Cut (Excavation) Permit (Public Utilities/Services - Water/Wastewater)	Permit fee	per application	N	\$533.00	\$558.00	\$575.00	N/A	\$575.00	Jan-24	2023	\$17.00	3.0%
Road Cut (Excavation) Permit - Without executed Municipal Access Agreement or Franchise Agreement	Major Project	per application	N	\$533.00	\$558.00	\$575.00	N/A	\$575.00	Jan-24	2023	\$17.00	3.0%
	Minor Project	per application	N	\$134.00	\$140.00	\$144.00	N/A	\$144.00	Jan-24	2023	\$4.00	2.9%
Road Cut (Excavation) Permit - With executed Municipal Access Agreement or Franchise Agreement (Type 1)	Major Project	per application	N	\$533.00	\$558.00	\$575.00	N/A	\$575.00	Jan-24	2023	\$17.00	3.0%
	Minor Project	per application	N	\$134.00	\$140.00	\$144.00	N/A	\$144.00	Jan-24	2023	\$4.00	2.9%
Telecommunications Municipal Consents - With executed Municipal Access Agreement or Franchise Agreement (Type 1)	Review Fee	per affected street	N	\$309.00	\$323.00	\$338.00	N/A	\$338.00	Jan-24	2023	\$15.00	4.6%
Public Utilities/Services (Water/Wastewater) Municipal Consents	Review Fee	per affected street	N	\$662.00	\$692.00	\$713.00	N/A	\$713.00	Jan-24	2023	\$21.00	3.0%
Municipal Access Agreement Fee	Annual Fee	per agreement	N	\$6,370.00	\$6,663.00	\$6,863.00	N/A	\$6,863.00	Jan-24	2023	\$200.00	3.0%
Development Related - Town Infrastructure Construction/Improvements	Review Fee	1% of construction cost	N	\$361.00	\$378.00	\$395.00	N/A	\$395.00	Jan-24	2023	\$17.00	4.5%
Commerical Sign (fixed and overhanging town road allowance)	Permit Fee	Per Location	N	\$254.00	\$266.00	\$274.00	N/A	\$274.00	Jan-24	2023	\$8.00	3.0%

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Bistro Patio	Permit Fee	per season	N	\$250.00	\$262.00	\$201.00	N/A	\$201.00	Jan-24	2023	-\$61.00	-23.3%
Patio with enclosure on the boulevard	Permit Fee	per season	N	\$750.00	\$785.00	\$414.00	N/A	\$414.00	Jan-24	2023	-\$371.00	-47.3%
Extended patio with enclosure in parking stall	Permit Fee	per season	N	\$750.00	\$785.00	\$414.00	N/A	\$414.00	Jan-24	2023	-\$371.00	-47.3%
Outdoor displays	Permit Fee	per season	N	\$110.00	\$115.00	\$54.00	N/A	\$54.00	Jan-24	2023	-\$61.00	-53.0%
Change of Municipal Address	Address Change	per address	N	\$1,072.00	\$1,121.00	\$1,155.00	N/A	\$1,155.00	Jan-24	2023	\$34.00	3.0%
Drawing Request (incl. Routine Disclosure)	Document Request	per application	N	N/A	\$60.00	\$60.00	N/A	\$60.00	Mar-23	2023	\$0.00	0.0%